

TOWN OF LOWELL

BOARD OF SELECTMEN MEETING

JUNE 9th, 2020

MINUTES

CALL TO ORDER: MEETING WAS CALLED TO ORDER AT 4:10 PM BY CHAIRMAN MARK COFRAN.

♪ *PLEDGE OF ALLEGIANCE* ♪

ROLL CALL: MARK COFRAN, MIKE GARFIELD, LORRIS BRIGGS, JESSE MCNALLY, JOAN, AND RICK SMART.

AGENDA ADJUSTMENTS: ADD PROJECTS, TOWN MAINTENANCE, POLICY REVIEW AND BUDGET REVIEW TO NEW BUSINESS, AND KEEP ON OLD BUSINESS GOING FORWARD.

ACCEPTANCE OF MINUTES:

MINUTES OF MARCH 17TH, 2020- A MOTION BY MARK AND SECONDED BY LORRIS TO
ACCEPT MINUTES OF MARCH 17TH, 2020, AS PREVIOUSLY APPROVED. VOTE 3-0.

MAIL: MAIL WAS OPENED AND READ.

FIRE CHIEF REPORT: CHIEF SMART WENT OVER HOW THE DEPARTMENT IS HANDLING RESPONSES DURING COVID AND THAT THEY HAVE HAD THE ABILITY TO CATCH UP ON A LOT OF MAINTENANCE DURING THE DOWN TIME. HE ALSO DISCUSSED THE AVAILABLE GRANTS THAT ARE BEING WORKED ON.

WARRANTS:

WARRANTS 8-19- A MOTION BY MARK AND SECONDED BY LORRIS TO ACCEPT WARRANTS 8-19, AS PREVIOUSLY APPROVED, AND 15A WHEN ADJUSTED. VOTE 3-0.

TREASURER'S REPORT – JESSE GAVE OUT CURRENT DEPOSIT SUMMARIES.

TAX COLLECTOR REPORT – JESSE GAVE OUT UPDATED TAX STATUS REPORTS FOR THE YEARS 2018 AND 2019 AND GAVE UPDATES ON WHEN THE LIEN PROCESS WILL BE TAKING PLACE.

OLD BUSINESS:

BLT- DISCUSSION WAS MADE ON AN EFFORT TO HAVE A CURRENT MEETING AND THERE WAS CONFIRMATION ON THE CHANGE OF SUMMER HOURS.

FORECLOSURES- JESSE DISCUSSED WITH THE BOARD THE STATUS OF 2017 FORECLOSURES. ONE THAT WAS PENDING A BANKRUPTCY HAS BEEN PAID IN FULL AND IS NO LONGER IN FORECLOSURE STATUS. A SECOND HAS BEEN LET GO TO THE TOWN, AS MULTIPLE EFFORTS WERE MADE TO CONTACT THE PROPERTY OWNER AND THEY HAVE NO INTENTION TO PAY.

THE THIRD HAS HAD A REASSESSMENT DONE PER THE RESIDENTS REQUEST. THE BOARD PLANS TO REASSESS ALL THREE YEARS AND THEN HAVE A PAYMENT ARRANGEMENT MADE WITH THE RESIDENT.

JESSE AGREED TO CONTACT THE RESIDENT TO SCHEDULE A TIME TO MEET WITH THE BOARD.

NEW BUSINESS:

OFFICE HOURS- THE OFFICE HAS REOPENED TO NORMAL HOURS WITH SOCIAL DISTANCING PUT IN PLACE PER THE GOVERNORS ORDERS DURING THE STATE OF EMERGENCY. JESSE LET THE BOARD KNOW THAT IT IS GOING WELL, ALTHOUGH THE OFFICE IS EXTREMELY BUSY TRYING TO CATCH UP FROM THE SHUT DOWN.

PROJECTS/TOWN MAINTENANCE- MIKE DISCUSSED UPCOMING PROJECTS THAT HE WOULD LIKE THE BOARD TO FOCUS ON SUCH AS:

TOWN OFFICE SIDING

TOWN OFFICE ROOF

OFFICE I.T. IMPROVEMENTS

FIRE ALARMS

ENERGY AUDIT

INFORME/RAPID RENEWAL SERVICES

POLICIES REVIEW- THE BOARD DISCUSSED REVIEWING THE TOWN POLICIES TO MAKE ANY NECESSARY ADJUSTMENTS. JESSE SAID SHE WOULD INCLUDE A FEW POLICIES TO A TIME ON EACH MEETINGS AGENDA GOING FORWARD FOR THE BOARDS REVIEW UNTIL ALL ARE COMPLETED.

BUDGET REVIEW- IT WAS DISCUSSED THAT GOING FORWARD WE WOULD HAVE BUDGET REVIEW ON THE MEETINGS' AGENDA SO ALL COULD BE INFORMED OF WHERE WE STAND WITH THE BUDGET.

PUBLIC COMMENT

ADJOURNMENT: A MOTION BY MARK AND SECONDED BY LORRIS TO ADJOURN AT 5:50 PM.

_____ **MIKE GARFIELD**

_____ **LORRIS BRIGGS**

_____ **R. MARK COFRAN**