

BOS SELECTMEN MEETING MINUTES

CALL TO ORDER: MEETING WAS CALLED TO ORDER AT 5:30 PM BY THIRD SELECTMAN MARK COFRAN.

♪ **PLEDGE OF ALLEGIANCE** ♪

ROLL CALL: MARK COFRAN, CHUCKY PRIEST, BRIAN MOURA, LISA WOODWARD, RAY CHAMPION, KERRY & MAT MCINTYRE, LOLA GARFIELD, LORI MOURA, CYNDY LIBBY, JULIE STEVENS

AGENDA ADJUSTMENTS: NONE

ACCEPTANCE OF MINUTES: FROM NOVEMBER 14, 2023. FIRST AND SECONDED TO APPROVE BOTH. 3-0

MAIL: MARK OPENED THE MAIL.

WARRANTS: WARRANT #56: PAYROLL WARRANT TOTAL 1915.28. MOTION WAS MADE AND SECONDED TO APPROVE WARRANT #56. 3 TO 0

WARRANT #57: A/P WARRANT TOTAL 29,524.01 MOTION MADE AND SECONDED TO APPROVE WARRANT #57. 3 TO 0

TREASURER'S REPORT. TRAINING ON MONDAY WAS VERY INFORMATIVE

TAX COLLECTOR REPORT: TAXPAYERS HAVE BEEN COMING IN TO PAY THEIR TAXES

OLD BUSINESS: PDQ DOOR IS DONE WORKING ON THE SAND SHED

PROJECTS/TOWN MAINTENANCE: RAY HAS GOTTEN ADDITIONAL GRAVEL FOR ROAD REPAIRS, BUT STORING IT WHERE HE CAN KEEP AN EYE ON IT.

MAT AND THE BOARD THANKED RAY FOR EVERYTHING HE HAS DONE AND IS DOING WITH ROAD IMPROVEMENT AND REPAIRS.

RAY REPORTED ON WHAT HE WOULD LIKE TO WORK ON THE SPRING. DITCHES NEED TO WORK PROPERLY TO HELP TO MAINTAIN THE ROADS. FIXING THE CURRENT DITCHES IS WHAT NEEDS TO BE CLEANED OUT AND WORKED ON FIRST. MORE GRAVEL NEEDS TO BE PUT ON THE DIRT ROADS.

BRIAN REPORTED THAT PETER COFLAN AND LAURIE OSHER ARE COLLABORATING WITH HIM AND THE TOWN OF BURLINGTON TO APPLY FOR A CRP CONTROL GRANT OF ONE HUNDRED TWENTY-FIVE THOUSAND DOLLARS TO BE SPLIT EQUALLY BETWEEN THE TWO TOWNS BY REMOVING STANDING WATER BY IMPROVING DITCHING FOR DRAINAGE, VEGETATION REMOVAL AT THE CANOPY TO ALLOW FOR BETTER DRYING OF ROAD SURFACES AND FUNCTIONING CULVERTS FOR PROPER MOVEMENT OF WATER. THEY ARE LOOKING FOR INFORMATION ABOUT STANDING WATER AND RECORDING CULVERTS. MAT SUGGESTED CONTACTING ELLEN THURLOW, THE HEAD OF THE LOWELL VOLUNTEER COMMITTEE TO SEE IF THEY WOULD BE WILLING TO HELP WITH THE RECORDING AND FINDING OF ALL CULVERTS AND STANDING WATER. RAY ALSO VOLUNTEERED TO HELP WITH GATHERING AND RECORD THE INFORMATION NEEDED.

BUDGET REVIEW- NEXT BUDGET MEETING IS SCHEDULED FOR WEDNESDAY DECEMBER 13, 2023 @ 5:30 PM

BLT: MEETING DECEMBER 6, 2023, AT 5:30 IN BURLINGTON TOWN HALL TO DISCUSS BLT SNOWPLOW CONTRACT

NEW BUSINESS: BRIAN REACHED OUT TO ALLEN FARM FENCE COMPANY IN BANGOR TO GET A QUOTE ON A SWINGING OR ROLLING GATE FOR THE SAND SHED TO REPLACE THE BROKEN ROLLING ONE. THEY WILL BE CONTACTING LISA TO SET UP TIME TO LOOK AT THE GATE. BRIAN WILL NEED TO SUPPLY MEASUREMENTS AND PICTURES TO THE FENCE COMPANY PER THE FENCE COMPANY SALESPERSON FOR A QUOTE.

MIKE GARFIELD ADDED TO THE BUDGET COMMITTEE.

BUDGET COMMITTEE RESPONSIBILITIES

THE BUDGET COMMITTEE IS A STANDING COMMITTEE AND SHALL PERFORM SUCH DUTIES AS DEFINED BY THE TOWN

CHARTER, SELECT BOARD POLICY MANUAL, AND ANY APPLICABLE ORDINANCES.

THE BUDGET COMMITTEE IS ADVISORY IN NATURE. ITS RESPONSIBILITY IS TO MONITOR THE TOWN'S FINANCIAL CONDITION AND, WHEN REQUESTED OR REQUIRED BY THE CHARTER, DETERMINE THE IMPACT OF POLICY DECISIONS BEING CONSIDERED BY THE SELECT BOARD ON THE TOWN'S LONG-TERM FINANCIAL HEALTH.

THE BUDGET COMMITTEE CONSISTS OF THREE VOTING MEMBERS WITH STAGGERED THREE-YEAR TERMS. AND TWO ALTERNATE MEMBERS WITH TWO YEAR TERMS (INVESTIGATING THE PROPOSAL TO SEE ABOUT ADJUSTING ALL TO THREE YEAR TERMS)

1. REVIEWING THE STATUS OF THE TOWN'S BUDGET EACH QUARTER (OR AS REQUIRED) AND REPORTING THE COMMITTEE'S FINDINGS AND RECOMMENDATIONS TO THE SELECT BOARD.
2. REVIEWING THE APPROPRIATIONS THAT ARE TO BE INCLUDED IN A WARRANT FOR ACTION AT A TOWN MEETING AND REPORTING THE COMMITTEE'S RECOMMENDATIONS TO THE SELECT BOARD. THE BUDGET COMMITTEE'S POSITION ON EACH APPROPRIATION WILL BE STATED IN THE WARRANT.
3. AN ANNUAL CONSIDERATION OF THE LONG-TERM CAPITAL AND OPERATIONAL EXPENSES THAT MAY BE INCURRED BY THE TOWN. THE BOARD OF SELECTMEN WILL PROVIDE A BUDGET REPORT TO THE BUDGET COMMITTEE BY JANUARY 15TH. PROVIDE A WRITTEN REPORT DETAILING THE COMMITTEE'S RECOMMENDATIONS TO THE SELECT BOARD BY FEBRUARY 1ST OF EACH YEAR.

NEXT MEETING IS SCHEDULED FOR DECEMBER 5, 2023 @ 5:30 PM

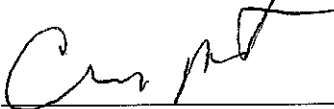
PUBLIC COMMENT.

LOLA GARFIELD EXPLAINED TO THE SELECTMEN THE NUMBER THE ASSESSOR USED FOR THE SCHOOL TAXES WAS INCORRECT. THE NUMBER USED FOR SCHOOL COMMITMENT IS FOR THE CURRENT YEAR UNLIKE ALL OF THE OTHER NUMBERS USED WHEN COMMITTING TAXES.

MAT MCINTYRE EXPLAINED THE TOWN PAYS FOR RAPID RENEWAL AND IT IS NOT WORKING AND WHEN HE CALLED THE TAX COLLECTOR ABOUT IT, SHE SAID SHE HAD NOT DONE IT AND THAT THE PREVIOUS CLERK HAD TAKEN CARE OF IT. IT WAS STATED THAT RAPID RENEWAL HAS NOT WORKED SINCE JUNE. IT WAS ALSO STATED THAT PEOPLE WHO HAD BEEN ABLE TO USE RAPID RENEWAL HAD BEEN OVER CHARGED AND WERE REQUESTING REFUNDS. THE SELECTMEN WILL BE ADDRESSING THE ISSUE WITH THE TAX COLLECTOR.

ADJOURNMENT: MOTION MADE AND SECONDED TO ADJOURN @ 6:56 PM


 _____ **BRIAN MOURA**


 _____ **CHARLES PRIEST**


 _____ **R. MARK COFRAN**