

TOWN OF LOWELL

BOARD OF SELECTMEN MEETING

AUGUST 4TH, 2020

MINUTES

CALL TO ORDER: MEETING WAS CALLED TO ORDER AT 3:56 PM BY CHAIRMAN MARK COFRAN.

♪ *PLEDGE OF ALLEGIANCE* ♪

ROLL CALL: MARK COFRAN, LORRIS BRIGGS, JESSE MCNALLY, RICK SMART AND DENISE MYRICK.

AGENDA ADJUSTMENTS:

ACCEPTANCE OF MINUTES:

MINUTES OF JULY 21ST 2020- A MOTION BY LORRIS AND SECONDED BY MARK TO
ACCEPT AND APPROVE MINUTES OF JULY 21ST, 2020. VOTE 2-0.

MAIL: MAIL WAS OPENED AND READ.

FIRE CHIEF REPORT: CHIEF SMART REPORTED THAT THERE HAS STILL BEEN SOME PUBLIC POSTING ABOUT THE PROTEST BUT THE DISCUSSION HAS BEEN Milder THAN IT WAS IN THE BEGINNING. THERE ARE PLANS FOR SOME TO STAY AT THE STATION AND MOST OF THE CREW WILL BE AVAILABLE FOR THE WEEKEND. CALL VOLUME HAS PICKED UP SOME AND IT HAS BEEN STRESSED TO THE PUBLIC THAT KEEPING THINGS SAFE DURING COVID. THE DEPARTMENT ALSO NOW HAS TWO NEW EMTS.

WARRANTS:

WARRANT 29- A MOTION BY MARK AND SECONDED BY LORRIS TO APPROVE AND ACCEPT WARRANT 29 IN THE AMOUNT OF 10,756.79. VOTE 3-0.

WARRANT 29A- A MOTION BY MARK AND SECONDED BY LORRIS TO APPROVE AND ACCEPT WARRANT 29A IN THE AMOUNT OF 6,894.91. VOTE 3-0.

WARRANT 30- A MOTION BY MARK AND SECONDED BY LORRIS TO APPROVE AND ACCEPT WARRANT 30 IN THE AMOUNT OF 354.55. VOTE 3-0.

WARRANT 31- A MOTION BY MARK AND SECONDED BY LORRIES TO APPROVE AND ACCEPT WARRANT 31 IN THE AMOUNT OF 71,795.35.

TREASURER'S REPORT – JESSE HANDED OUT CURRENT DEPOSIT SUMMARIES FOR THE MONTH OF JUNE AND JULY.

TAX COLLECTOR REPORT – JESSE PROVIDED THE BOARD WITH CURRENT TAX STATUSES AND THAT LIENS WOULD BE GOING OUT SOON.

OLD BUSINESS:

BLT- A MEETING IS STILL IN NEED OF BEING HELD WITH BURLINGTON. DISCUSSED BETTER WAYS OF PUTTING UP SIGNS REGARDING COVID RESTRICTIONS.

FORECLOSURES- JESSE WILL BE CHECKING TO SEE IF INSURANCE WILL NEED TO BE PLACED ON THE PARCEL OF LAND THAT IS NOW TAX ACQUIRED PROPERTY AS WELL AS WHAT ELSE NEEDS TO TAKE PLACE.

PROJECTS/ TOWN MAINTENANCE- MIKE DISCUSSED QUOTES ON PROPANE TANK REMOVAL AS WELL AS QUOTES ON THE ROOF. A MOTION WAS MADE BY MARK AND SECONDED BY LORRIS TO HAVE CURRIE ROOFING DO THE WORK. MIKE IS GOING TO REACH OUT TO BRIAN BLAKE ABOUT COMING IN TO DISCUSS IT ISSUES AS WELL AS ESTABLISHING A TOWN WEBSITE. MARK SAID HE WAS GOING TO REACH OUT SEACOAST ABOUT THE BUILDING FIRE ALARM. JESSE IS ESTABLISHING THE RAPID RENEWAL SYSTEM WITH THE STATE FOR ONLINE REGISTRATIONS. A MOTION WAS MADE BY MARK AND AND SECONDED BY LORRIS TO APPROVE JESSE

ESTABLISHING THE RAPID RENEWAL SYSTEM AND SETTING UP A SEPARATE BANK ACCOUNT FOR THAT PURPOSE. VOTE 3-0. MARK RESIGNED FROM THE SEXTON POSITION AND A MOTION WAS MADE BY MARK AND SECONDED MIKE TO HAVE LORRIS FINISH OUT THE TERM OF SEXTON. VOTE 3-0. IT WAS DISCUSSED THAT OUR TOWN POLICIES MAY NEED REVIEW FROM A LEGAL STANDPOINT. MORE TO BE DISCUSSED.

POLICIES REVIEW- POLICIES 7 AND 8 WERE PASSED OUT FOR THE BOARD TO REVIEW AS WELL AS THE CEMETERY ORDINANCE. NO DECISION MADE ON THE PREVIOUS POLICIES HANDED OUT AT THIS TIME.

BUDGET REVIEW- NOTHING AT THIS TIME.

NORTH SHORE RD SIGN- SIGN WAS DELIVERED AND WILL BE PLACED.

TOWN FLAGS- JESSE IS GOING TO LOOK FOR ADDITIONAL QUOTES SO IT CAN BE BUDGETED FOR NEXT YEAR.

RAY CHAMPION/BRUSH CUTTING- QUOTES WERE RECEIVED FROM RAY CHAMPION FOR THE BRUSH CLEAN UP.

NEW BUSINESS:

TAX COMMITMENT- DISCUSSION ON A DATE FOR UPCOMING TAX COMMITMENT.

BJS MEMBERSHIP- A MOTION WAS MADE BY MARK AND SECONDED BY LORRIS TO ESTABLISH A MEMBERSHIP FOR THE TOWN. VOTE 3-0.

PAYCHEX ISSUES- JESSE DISCUSSED RECENT ISSUES WITH THE PAYROLL SERVICE AND THAT THERE ARE THREE WARRANTS THAT NEED TO BE ADDRESSED AMONGST ALL.

PUBLIC COMMENT

ADJOURNMENT: A MOTION BY MARK AND SECONDED BY LORRIS TO ADJOURN AT 5:30 PM.

_____ **MIKE GARFIELD**

_____ **LORRIS BRIGGS**

_____ **R. MARK COFRAN**