

**ANNUAL  
TOWN MEETING MINUTES  
MONDAY MARCH 29, 2021**

**STATE OF MAINE**

**PENOBSCOT, SS**

**TO: JOAN GAUTHIER, RESIDENT OF THE TOWN OF LOWELL,  
COUNTY OF PENOBSCOT, AND STATE OF MAINE.**

**GREETINGS;**

**In the name of the State of Maine, you are hereby required to Notify and Warn the voters of the Town of Lowell, in said County, qualified to vote in Town affairs, to meet at the Lowell Town Office in the Town of Lowell, County of Penobscot, State of Maine, on Friday, the 26<sup>th</sup> of March, 2021 A.D. at 10 o'clock a.m. in the morning, then and there to act upon articles numbered ONE (1) and TWO (2) as set out below, polls open at 10 a.m and close at 6 p.m., and to notify and warn the voters to meet at the Lowell Town Office on Monday the 29<sup>th</sup> day of March 2021 A.D. at 6:00 o'clock in the evening to act upon articles number three (3) through twenty-nine ( 29 ).**

**Article 1.** To Choose a moderator to preside at said meeting.

**(To follow Maine Moderators Rules for said meeting)**

**CARMALENE SHOREY WAS ELECTED WITH 3 WRITTEN VOTES. CARMALENE DID THE ELECTION PORTION OF THE TOWN MEETING AND THEN APPOINTED JOHN SMITH AS MODERATOR TO DO THE MONDAY NIGHT PORTION.**

**Article 2. Town Officers:** To elect all necessary Town Officers as are required by law, by secret ballot. The polls for voting on **Articles 1 and 2** will open at 10 a.m. and will close at 6 p.m.

**-First selectman: Remaining two-year term.**

**MATHEW MCINTYRE WAS ELECTED WITH 29 VOTES.**

**-Third Selectman: Three-year term.**

**ROBERT COFRAN WAS ELECTED WITH 24 VOTES.**

**-School Committee: Two, three-year terms.**

**AMANDA FULLERTON ELECTED WITH 13 WRITTEN VOTES.**

**PEGGY BANKS ELECTED WITH 3 WRITTEN VOTES.**

**-Budget Committee: Two, three-year terms.**

**LORI MOURA ELECTED WITH 7 WRITTEN VOTES.**

**VICKY MCINTYRE ELECTED WITH 2 WRITTEN VOTES**

**Two, Two-year term.**

**KERRY MCINTYRE WAS ELECTED WITH 23 WRITTEN VOTES.**

**DENISE MYRICK WAS ELECTED WITH 1 WRITTEN VOTE.**

**-Planning Board: Two, five-year terms.**

**CYNDI LIBBY WAS ELECTED WITH 3 WRITTEN VOTES.**

**KERRY MCINTYRE WAS ELECTED WITH 3 WRITTEN VOTES.**

**Article 3. Overdrafts:** To see if the Town will vote to ratify overdrafts occurring in Town Operations for fiscal year 2021.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 4.** To see if the Town will vote to authorize the Municipal Officers to spend an amount not to exceed 3/12 of the budgeted amount in each category of the FY 2023 annual budget during the period February 1, 2022 until the Annual Town meeting in March 2022.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 5. Prepayment of Taxes:** Vote to authorize the Tax Collector or the Treasurer to accept prepayment of taxes, not yet committed, pursuant to 36 MRS-506.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 6. Final Settlement:** To see if the Town will vote to require that the Tax Collector make final settlement with the Town no later than one year from date of commitment.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 7.** To see if the Town will vote to authorize the Selectmen, on behalf of the town, to sell and dispose of any Real Estate acquired by the Town for non-payment of taxes by Tax Lien Foreclosure and to execute on behalf of the Town, Quit Claim Deeds to convey Title of the same. Sale to be by bid process.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 8.** To see if the Town shall vote to accept the categories of funds listed below provided by the Maine State Legislature or other organizations.

1. Municipal Revenue Sharing; 2. Local Road Assistance Program (LRAP)
3. State Aid to Education (including pass-through funds and property tax relief)
4. Snowmobile Registration Monies; 5. Tree Growth Tax Reimbursement
6. Civil Emergency Funds; 7. Emergency Management Assistance
8. General Assistance Reimbursement; 9. Homestead Exemption Funds

10. Veteran's Exemption Funds; 11. State Grants, or other funds.

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 9. Unexpended Operational Balances:** To see if the Town will vote to approve that the below listed Unexpended FY2021 Municipal Budget Operational Balances designated as "Article 9 Balance", be carried directly to "Other Revenues" by the Selectmen in the Municipal Tax Rate Calculation Standard Form for 2021 tax commitment, and to expend as needed, those funds that have been designated for ensuing years expenditure.

1. General Government. 2. Operation of Town Office 3. Fire Department. 4. Public Safety 5. Public Works 6. Special Assessments (Education) 7. Unclassified

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 10. To fix compensation paid to Town Officials and Employees.**

1<sup>st</sup>. Selectman \$3,300; 2<sup>nd</sup>. Second Selectman \$3,300; 3<sup>rd</sup>. Selectman \$3,300

Town Clerk \$14,500 Registrar of Voters \$1,500.00

Treasurer; \$3,150 /Paychex fees \$4,000 Tax Collector \$10,530 Road Commissioner \$500

Municipal Fire Chief \$6,000; Code Enforcement Officer \$5,000

Custodian \$4,700; General Assistance Officer \$500;

Local Health Officer \$100;

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 11. General Government:** To see if the Town will vote to raise and appropriate the sum of \$94,300 for General Government, to include compensation paid to Town Officials and Employees.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 12. Operation of the Town Office:** To see if the Town will vote to raise and appropriate the sum of \$27,770 for the Operation of the Town Office.

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 13. Fire Department Services:** To see if the Town will vote to raise and appropriate, and expend from the Fire Department Reserve Account the below sums for the Operation of the Lowell Fire Department Services:

Fire Department Operations (raise and appropriate): \$21,550.

Ambulance Operations: (Expend from Fire Department Reserve Account)  
\$17,934

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 14. Fire Department Reserve Account:** To see if the Town will vote to raise and appropriate the sum of \$2,500 to add to the Fire Department Reserve Account.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 15. Public Safety:** To see if the Town will vote to raise and appropriate the sum of \$23,400 for Public Safety, includes such as for streetlights, animal control, insurance, etc.

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 16. Excise Tax:** To see if the Town will vote to appropriate all Excise Tax Monies for Winter Roads.

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 17. Public Works, including Cemetery and Municipal Grounds Maintenance, and Winter Roads:** To see if the Town will vote to raise and appropriate the sum of \$120,200 for Public Works

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 18. Sanitation:** To see if the Town will vote to raise and appropriate the sum of \$50,000 for the Burlington –Lowell Transfer Station operations and maintenance.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 19. Special Assessments:** To see if the Town will vote to raise and appropriate the sum of \$81,955 to pay County Tax.

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 20. Debt Service:** To see if the Town will vote to raise and appropriate the sum of \$40,894.00 for the Municipal Building loan.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 21. Unclassified:** To see if the Town will vote to raise and appropriate, and expend from surplus per the below:

Raise and appropriate \$14,100 for Assessing and Tax Maps, Legal Reserve, Donations, Photocopier, Vets Honor Roll

Appropriate from surplus as may be needed \$15,000 for Unanticipated Expense and Junkyard Clean Up

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**



**Article 22. General Assistance:** To authorize the Selectmen to appropriate funds, as needed, for General Assistance from Surplus.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 23. Interest:** To authorize the Tax Collector to charge interest on Real Estate and Personal Property Taxes not paid by January 31, 2022. Interest begins February 1, 2022 at 5% annually and will accrue daily thereafter.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 24. Discount:** To see if the Town will vote, pursuant to Title 36 section 505 Paragraph 5 of MRSA, to allow 2% discount on all taxes, Real and Personal if paid in full within 30 days of commitment.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 25. Surplus:** In accordance with ADM 26, approved March 15, 2010, the Board of Selectmen are authorized to appropriate money from surplus for tax relief and stability of the municipal tax rate. The amount used for this purpose shall not reduce the available surplus balance below \$250,000.

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 26. Municipal Building Reserve Account:** To see if the Town will authorize the Board of Selectmen to pay for normal maintenance and repair work, as required, from this account.

**A MOTION WAS MADE BY GERALD MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 27. Bridge Administration Account:** To see if the Town will vote to approve the transfer of the balance of funds designated for ensuing years expenditures from the Tannery Bridge Replacement (Trio 01-05-85-02) to the Tannery Road Bridge Administration Account (Trio 40-09-01-01) also for bridge maintenance.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 28. Town Road Snow Removal Contract:** To see if the Town will authorize the Board of Selectmen to negotiate and enter into a multi year contract for the Plowing and Sanding of Town Roads beginning with the calendar year 2021.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 29. Municipal Building Parking Lot and Walkway Snow Removal Contract:** To see if the Town will authorize the Board of Selectmen to negotiate and enter into a multiyear contract for the plowing of the municipal building parking lot beginning the calendar year 2021.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 30. Authorization for Disposal of Municipal Personal Property:**  
To see if the town will vote to authorize the municipal officers to dispose of town-owned personal property with a value not exceeding the amount of \$1000, under such terms and conditions as they deem advisable.

**A MOTION WAS MADE BY JIM MCINTYRE AND SECONDED BY BRIAN MOURA TO PASS AS WRITTEN. MOTION PASSED.**

**Article 31. Amendment to Cemeteries Ordinance:** Shall the following amendment to the Town's CEMETERIES Ordinance be enacted? In section 4 CEMETERY SEXTON that states "The Sexton will be elected at the annual Town Meeting" is amended to read: "The Sexton will be appointed annually by the Municipal Officers."

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**Article 32. Petition to Town Board of Lowell: McIntyre Purchase and Restoration of Lowell "Little Red Schoolhouse":**

Mathew and Kerry McIntyre, residents of Lowell Maine, offer to purchase the "Little Red Schoolhouse", located at the intersection Tannery Road and Old Maine road, with the earnest intent to coordinate, fund and perform historical preservation efforts, and to prevent the structure from falling into a state of further irreparable decay or eventual loss. Upon completion of rehabilitation and preservation efforts of the schoolhouse, it is the intent of Mathew and Kerry to periodically open the facility to the public, with three initially envisioned purposes: (1) function as a museum in tribute to the proud history of Lowell and its citizens, (2) serve as a display area for crafts and trades of local artisans (with potential retail sales thereof), and (3) engage small-scale retail sales of "penny candy" novelties.

Self-imposed Mandates:

1. This effort, in all aspects, will impart NO-COST to the citizens of Lowell. All costs necessary will be borne exclusively by Mathew and Kerry. If any citizens of Lowell voluntarily contribute funding,

materials, or labor, this will of course be graciously accepted:  
however, NO SOLICITATIONS for contributions will be engaged.

Objectives:

1. Similar to the “Olde Tavern” neighboring Burlington, the Lowell schoolhouse should be preserved, for future generations to come.
2. Once rehabilitated and opened, the schoolhouse will be made available, upon pre-approval by the McIntyre’s, for the periodic gathering of residents, in order to engage community collective fund-raising efforts to benefit the Town (eg. Yard sales to benefit the volunteer fire department), or other community based social events. (eg. Hosted holiday gatherings).
3. Pending and evaluation of initial retail operations, there is the potential for the eventual creation of part-time employment opportunities.

Goals:


1. Perform all initial property acquisition and rehabilitation efforts within a budget which the McIntyre’s determine they can afford.
2. Open the structure for usage within 1 year of the McIntyre’s initially taking ownership.
3. Operate and maintain the schoolhouse within the budget of potential retail profit.

**A MOTION WAS MADE BY JIM MCINTYRE AND SECONDED BY DENISE MYRICK TO PASS AS WRITTEN. MOTION PASSED.**

**Article 33. Citizens initiative regarding the Lowell School House:** To see if the town will vote to authorize the Board of Selectmen to convey to Mathew and Kerry McIntyre the property known as "The Little Red Schoolhouse" for restoration and use as a historic landmark of Lowell's history.

**A MOTION WAS MADE BY DENISE MYRICK AND SECONDED BY JIM MCINTYRE TO PASS AS WRITTEN. MOTION PASSED.**

**SELECTMEN / ASSESSORS / OVERSEERS OF THE POOR**

*Mathew McIntyre*  
~~Mike Garfield~~   
\_\_\_\_\_

Lorris Briggs *Lorris Briggs*  
\_\_\_\_\_

R. Mark Cofran *R. Mark Cofran*  
\_\_\_\_\_

**TOWN OF LOWELL, MAINE**

**A TRUE COPY:** \_\_\_\_\_

**JESSE MCNALLY, CLERK**